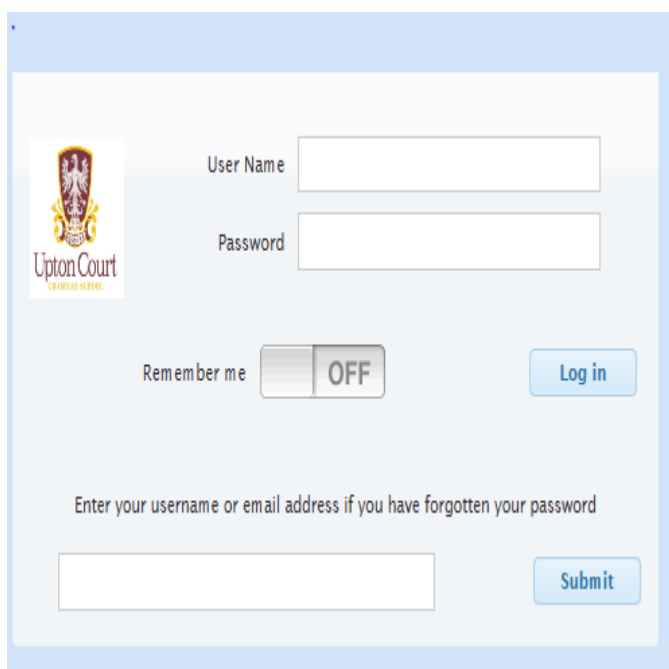


Parents Evening Booking – Insight

You can access Insight by going to the following link or view the school website

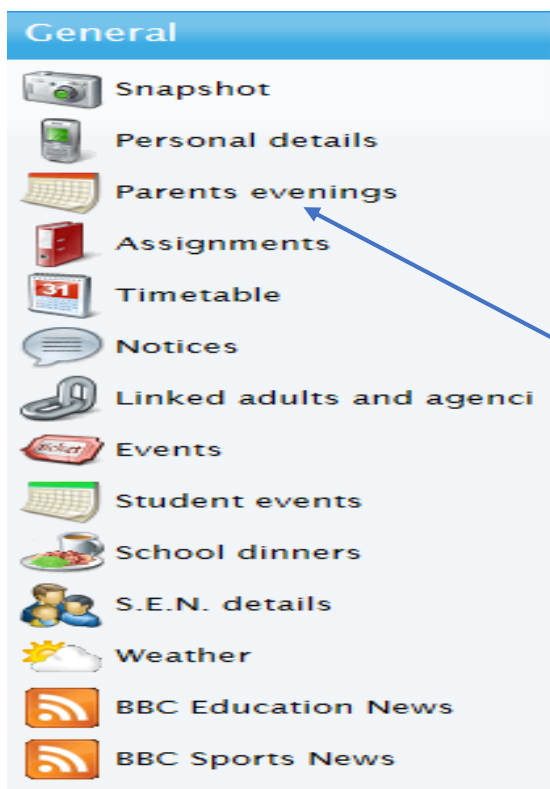
<https://tasc.uptoncourtgrammar.org.uk/Insight>



Log into Insight with your username and password you were issued with by the school.

If you have forgotten your password then enter your username in the forgotten your password box to get a password emailed to you.

If you do not have an Insight account you need to register your emails address and mobile number with the school.



When you login to Insight on the left hand side menu you will see a link to Parents Evenings.

Click on the link

You will see the screen below (with times on the right hand side) the booking is now open, you can select a time slot with the available teachers by clicking the time you want and this will be added to the left hand side.

17:00	
17:05	
17:10	
17:15	
17:20	
17:25	
17:30	
17:35	
17:40	
17:45	
17:50	
17:55	
18:00	
18:05	
18:10	
18:15	
18:20	
18:25	
18:30	
18:35	
18:40	
18:45	
18:50	
18:55	
19:00	
19:05	
19:10	

Available bookings	
 Miss A ASHRAF English	17:05 17:10 17:15 17:20 17:25 17:30 17:35 17:40 17:45 17:50 17:55 18:00 18:05 18:10 18:15 18:20 18:25 18:30 18:35 18:40 18:45 18:50 18:55 19:00 19:05 19:10 19:15 19:20 19:25 19:30 19:35 19:45 19:50
 Mr A MURDOCH Physical E	17:00 17:05 17:10 17:15 17:20 17:25 17:30 17:35 17:40 17:45 17:50 17:55 18:00 18:05 18:10 18:15 18:20 18:25 18:30 18:35 18:40 18:45 18:50 18:55 19:00 19:05 19:10 19:15 19:20 19:25 19:30 19:40 19:45 19:50 19:55
 Mr G BOWLES History	17:00 17:05 17:10 17:15 17:20 17:25 17:30 17:35 17:40 17:45 17:50 17:55 18:00 18:05 18:15 18:20 18:25 18:30 18:35 18:40 18:45 18:50 18:55 19:05 19:10 19:15 19:20 19:25 19:30 19:35 19:40 19:45 19:50 19:55
 Mr J SOANE Biology	17:05 17:15 17:25 17:30 17:35 17:40 17:45 17:50 17:55 18:05 18:10 18:15 18:25 18:30 18:35 18:40 18:55 19:00 19:10 19:15 19:20 19:25 19:35 19:40 19:45 19:50 19:55
 Mr S MCKAVANAGH Religious	17:00 17:05 17:10 17:15 17:20 17:25 17:30 17:35 17:40 17:45 17:55 18:05 18:15 18:20 18:25 18:30 18:35 18:40 18:50 19:00 19:10 19:20 19:25 19:30 19:35 19:40 19:45 19:50 19:55
 Mrs C UPTON Physics	17:00 17:05 17:10 17:20 17:25 17:40 17:45 17:50 17:55 18:00 18:05 18:10 18:15 18:20 18:25 18:30 18:35 18:40 18:45 18:50 18:55 19:00 19:05 19:10 19:25 19:30 19:35 19:40 19:45 19:50 19:55
 Mrs J JONES [JJ] Comp/Study	17:00 17:05 17:10 17:15 17:20 17:25 17:30 17:35 17:40 17:45 17:50 18:05 18:10 18:15 18:20 18:25 18:30 18:35 18:40 18:55 19:00 19:10 19:15 19:20 19:25 19:30 19:35 19:40 19:45 19:50 19:55
 Ms K ONEILL French	17:00 17:05 17:10 17:15 17:20 17:25 17:30 17:35 17:40 17:45 17:55 18:00 18:05 18:10 18:15 18:20 18:30 18:40 18:45 19:00 19:05 19:10 19:15 19:20 19:25 19:30 19:35 19:40 19:45 19:50 19:55

Once you have added all the teachers they will appear in the left column as per below

17:00	
17:05	 Miss A ASHRAF (English) remove
17:10	
17:15	
17:20	
17:25	 Mrs J JONES [JJ] (Comp/Study) remove
17:30	
17:35	
17:40	
17:45	 Mr G BOWLES (History) remove
17:50	
17:55	 Mr S MCKAVANAGH (Religious) remove
18:00	
18:05	

You can print or export a PDF of all the times by clicking on either the printer or the floppy disk on the right hand corner off the screen just under your child's photo.

